

QASA is a leading NPO (000-881) in the disability sector providing projects, services, advocacy and lobby and prevention programs in the interests of ensuring opportunities, empowerment and equitable lifestyle for quadriplegics and paraplegics who are members.

POSITION: GENERAL MANAGER

The QuadPara Association of South Africa (QASA) is looking for a General Manager. Preferably a quadriplegic or paraplegic. The successful candidate must be able to serve the Association as soon as possible.

The preferred candidate would be somebody who is self-motivated, invested in the disability sector, independent and mobile as well as being creative, strategic and with operational expertise. Project management and the ability to engage and network with fundraisers is essential. Knowledge and experience of managing an NPO would be an advantage.

Fluency in English is a requirement. A South African citizen is a requirement.

You will have a team to support you and the QASA Executive to provide strategic direction. QASA is sustainable with good governance and compliance protocols and the organisation presents an unqualified audit.

The location of the position and remuneration can be under discussion. A performance contract will be in place.

- The General Manager, reporting to the QASA Chairperson, is responsible for overseeing financial sustainability, strategic execution, operations, governance, and advocacy efforts.
- This includes financial planning, fundraising, and resource mobilization to achieve QASA's mission.
- The role requires strong leadership in managing staff, ensuring compliance with legal frameworks, and maintaining good governance.
- The GM will drive marketing, PR, stakeholder engagement, and lobbying efforts to enhance QASA's influence and visibility.
- Additionally, the role entails overseeing campaigns, partnerships, and asset management while ensuring the organization operates efficiently within its strategic framework.

Please send the following documents to the QASA office manager on Louise Rode secretary@qasa.co.za to apply:

- a short CV no longer than five pages
- a one-page letter indicating why you would want this job
- copies of your qualifications
- a photograph of yourself
- a copy of your ID document

The approved candidate will have to go through a credit check and police clearance as part of QASA governance.

Periodic travel may be required.

